1. Data controller Voimatel Oy,

Kapteeninväylä 5, 70900 Toivala, Finland

Switchboard +358 (0)290 222 111, valvomo@voimatel.fi

2. Contact person in matters related to the data file

Ari Rytkölä, Museokatu 11 Vaasa,

+358 (0)44 7938 486, <u>ari.rytkola@voimatel.fi</u> Robert Martola, Museokatu 11 Vaasa,

+358 (0)44 7938 8434, robert.martola@voimatel.fi

3. Name of the data file Mona service

4. Purpose of processing personal data

Delivery of monitoring service.

To process monitoring data, you need to log in to the service. It is only possible to process the data for the alerts of the subscriber company.

Mona service subscribers are themselves responsible for ensuring that persons comply with their organisation's security policies when processing monitoring data.

5. Content of the data file

The Mona service receives and records alarm data for different points being monitored. The data for a monitored point is stored as a 6-month history record in Mona. The alarm data may contain information that can be linked to a person or business.

To use the Mona service, you need to log in. To apply for a username, you need to follow the username application process.

The user's name, email address and things done in the Mona service with the username are stored in the Mona system.

6. Regular sources of data

The user data is provided by the company using the Mona service when credentials are being applied for or cancelled for a person.

The data content of a monitored point is determined by the wishes of the company using the Mona service.

| 7. Regular disclosures of personal data | No data will be disclosed to third parties without the consent of the company using the Mona service. Submitted information may be handed over to authorities based on statutory requirements. |
|---|--|
| 8. Transfer of data outside the EU or EEA | No personal data will be transferred outside the European Union or the European Economic Area. |
| 9. Right of inspection | Mona service users will be able to check the history of their company's alarm data for required details. |
| | The persons responsible for the Mona service can provide information on the processing of a specific alert if needed. |
| 10 Right of inspection | A company using the Mona service has the right to request information about user events and alerts that is not displayed in the company's history data. |
| 11 Right to request the correction of information | A Mona service user has the right to request the removal of a username. |
| 12 Other rights related to the processing | None. |

of personal data

The data received from a monitored point is the responsibility

of the company using the Mona service.